

## **School Counseling Internship**

**COUN 6071**

**Fall/Spring/Summer Semester**

**Three Credit Hours**

**Instructor: Theresa Thomas, Ph.D.**

**Phone Number: 318-342-1331**

**Email Address: tthomas@ulm.edu**

**Office Location: Strauss Hall 362 or online**

**Office Hours: Mondays and Tuesdays from 9am – 11am**

**Preferred mode of communication with professor: email**

**Preferred mode of communication with other students: email**

**Please Note: All students are asked to use university provided e-mail accounts when emailing his or her professor. Students' personal e-mail accounts should not be used in this case as [University](#)**



## **Class Structure**

Check-In/Announcements\*: 5:00 PM-5:15 PM

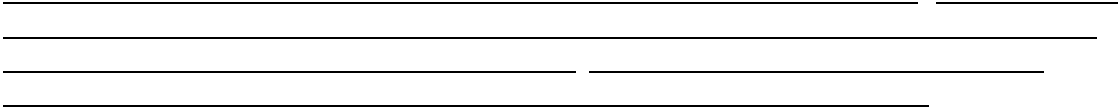
Client Staffing: 5:15 PM 7:30 PM

- Site Update
- Brief Client Conceptualization (Client Bio, Presenting Problems, Theoretic Approach and Interventions Applied, Client Progress and Prognosis)
- Questions/Feedback

Class Wrap-up: 7:30 PM 7:45 PM

This course is a combination of classroom supervision, individual supervision, classroom presentations, and written assignments. Students are expected to participate in class exercises and discussions, develop case conceptualizations, and obtain feedback on student evaluation of competencies. The instructional philosophy for the current course is based on a learning-centered, outcome-based approach, which is briefly summarized below:

*Learning Centered.* A cross-disciplinary, constructivist pedagogical model, learning- or learner-centered education refers to designing educational curricula that focus on promoting active student learning of specific ski



Grades will be assigned as follows:

A = 100-90%

B = 89 80%

C = 79 70%

D = 69 60%

F = 59-0%

<b>Week/ Dates</b>	<b>Objectives/ Topics</b>	<b>Student Expectations &amp; Outcomes</b>	<b>Due</b>
<b>Week 1</b>	Internship Procedures	Attend class  Review Syllabus and class requirements/ student expectations  Overview of internship expectations  Review of documentation necessary from internship site supervisors	•
<b>Weeks 2 - 13</b>	•  • •  •	•  •  •	
<b>Weeks 14 - 16</b>	Continued	•	•
<b>Week 16</b>	Continued	Student Intern Evaluations from site supervisors/Final Internship Logs Due  Overview of (u)-20(a)(t)(i)(ons)-6( from)7( :	

## **Class Policies and Procedures**

### **Required Textbooks**

### **Recommended Textbooks**

### **Other Materials**

## **Other Policies and Procedures**

**Attendance Policy :** This is an online class so Moodle assignments are required weekly and students are required to check their ULM e-mails daily.

**Make-up Policy:** There will be no make-up assignments. No exceptions will be made without proof of an emergency that falls within the university excused absence guidelines (<http://bit.ly/1LbMV0c>)

**Academic Integrity:** Academic Integrity: Faculty and students must observe the ULM published policy on Academic Dishonesty. Please be advised that the university's policy regarding academic honesty is rigorously followed throughout this semester in this class. No cheating will be allowed, and it will be reported. All papers will be checked for plagiarism.

**Course Evaluation Policy:** At a minimum, students are expected to complete the online course evaluation. Students are strongly encouraged to provide feedback to the instructor about their experience in class and let the instructor know if they need extra support or alternative learning activities.

**Student Services:** Information about ULM student services, such as Student Success Center ([www.ulm.edu/studentssuccess/](http://www.ulm.edu/studentssuccess/)), Counseling Center ([www.ulm.edu/counselingcenter/](http://www.ulm.edu/counselingcenter/)), Special Needs ([www.ulm.edu/counselingcenter/special.htm](http://www.ulm.edu/counselingcenter/special.htm)), and Student Health Services, is available at the following Student Services website [www.ulm.edu/studentaffairs/](http://www.ulm.edu/studentaffairs/).

**Emergency Procedures:** (N/A for online courses.)

**Discipline/Course Specific Policies:** Humor, language, or stories that are offensive, or suggest disrespectful ethnic, racial, gender, religious, or national origin-related biases will not be tolerated. A diverse student body is expected and encouraged in this course. One of the tenets of this course will be an atmosphere of respect and feeling at ease while contributing to the class. Disagreements in opinions are part of the academic endeavor; however, such disagreements must be conducted in civility without sarcasm. I take disrespectful behavior very seriously and thus encourage every student to extend the same respect they wish to receive to everyone else.

**COVID 19 Statement:**

Practicum and Internship students will adhere to the rules and regulations of their respective

Grading and emailing: Instructor will have assignments graded within 7 days after the due date has passed. Instructor will respond to emails within 48 ULM operating business hours. If 48 hours have passed with no respond, respectfully email instructor again.

Late Policy: No assignments will be accepted after the last day of class. Otherwise, late papers may be accepted at the discretion of the professor with a penalty of 10% decrease in grade per day.

Student Services : The University of Louisiana at Monroe strives to serve students with special needs through compliance with Sections 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. These laws mandate that postsecondary institutions provide equal access to programs and services for students with disabilities without creating changes to the essential elements of the curriculum. While students with special needs are expected to meet our institution's academic standards, they are given the opportunity to fulfill learner outcomes in alternative ways. Examples of accommodations may include, but are not limited to, testing accommodations (oral testing, extended time for exams), interpreters, relocation of inaccessible classrooms, permission to audiotape lectures, note-taking assistance, and course substitutions.

Information about ULM student services



Furthermore, Title IX prohibits sex discrimination to include sexual misconduct, sexual violence, sexual harassment and retaliation. If you encounter sexual harassment or gender-based discrimination, please contact the Title IX Coordinator at 318-342-1004; you may also file a complaint online, 24 hours a day, at: [www.ulm.edu/titleix](http://www.ulm.edu/titleix)

**How to use Moodle:**

Moodle Training Guide (PDF)

[Moodle Training Tutorial](#) (video)

[Moodle Training Manual](#) (PDF)

Moodle Training Guide (PDF)

### KPI Assessment COUN 6071 Grading Rubric

Pass: as evidenced by receiving a performance level of a 3 on a 5-point scale on each requirement/standard assessed through the assignment.

- 5 = Advanced: Skills and understanding evident at an exceptional level
  - 4 = Proficient: Strong level of mastery of skills and understanding
  - 3 = Basic: Understanding of concepts/skills evident
  - 2 = Developing: In process of developing understanding of concepts and skills; growth needed
  - 1 = Deficient: Insufficient understanding of concepts and skills; significant remediation needed
- Note: Ratings of 3 or ab

#### Assignment Specific Requirements and Professional Identity CACREP Standards

Assignment Specific	CACREP Standard	Performance Level 1-5
	<b>School</b>	
	<b>5.G.</b>	
techniques of personal/social counseling in school settings	3.f	
		<b>Performance Level 1-5</b>
<b>Average</b>	(i.e., total scores divided by number of requirements/standards)	
<b>Percentage</b>	(i.e., an average performance level of 3.5 will be $3.5/5 = 70\%$ )	
<b>Total Points</b>	(i.e., syllabus assigns 30 points to assignment $70\% = 21$ points)	